

REQUEST FOR QUOTATION

NIC ASIA Bank Limited invites sealed quotations from competent Firm/Company for **ISO/IEC 27001:2022 Consulting and Certification Services.**

Interested Company/Firm can obtain Request for Quotation (RFQ) Document from the Bank's General Administration & Projects Management Department, located on the 3rd Floor of the Corporate Office Building at Kamaladi, Kathmandu upon payment of non-refundable document fee of NPR 1,000.00 (NPR One Thousand Only) in the Bank account specified below:

Bank: NIC ASIA Bank

A/C Name: Miscellaneous Income

A/C No.: 00983655241001

Eligibility Criteria:

- The applicant should be a registered entity under the applicable Act of Nepal.
- The applicant should have experience of ISO/IEC 27001:2022 Consulting and Certification services in at least 3 organizations of Nepal, preferably BFIs in the last 3 years.
- The applicant should have annual turnover at least of NPR 5 Million during the FY 2080/81 or latest.
- The applicant should have authorization letters from certification bodies.

Documents Required:

- Company/Firm Registration Certificate – Duly Notarized
- Valid copies of PAN/VAT registration certificate - Duly Notarized
- Valid copies of Tax Clearance Certificate for Fiscal Year 2080/81 or latest- Duly Notarized
- MOA and AOA - Duly Notarized
- Latest Share Register (Share Lagat) – Duly Notarized
- Latest Director Register (Sanchalak Lagat) – Duly Notarized
- Latest Company Update/Firm Renewal documents – Duly Notarized.
- Other documents as prescribed in RFQ Document

RFQ document must be addressed to General Administration & Projects Management Department and submitted in person within the close of business hours on or before 9th October 2025 in the prescribed format. RFQ documents received after the deadline will not be accepted. If the last date of submission falls on a public holiday, next working day shall be considered as the last date. RFQ opening date shall be notified to the participating applicants through email.

NIC ASIA Bank reserves the right to accept the offer wholly or partially, annul or modify the RFQ process and reject all proposals without assigning any reasons whatsoever.